

FORM A – TOWN OF CADY NONMETALLIC MINING SITES AND OPERATIONS ORDINANCE APPLICATION CHECKLIST

The Town of Cady, St. Croix County, Wisconsin, has enacted a comprehensive Nonmetallic Mining Sites and Operations Ordinance ("Ordinance"). The Ordinance is codified as Title 7, Chapter 3 of the *Town of Cady Code of Ordinances*. The complete text of the Ordinance is available by contacting the Town of Cady Clerk.

This Checklist has been prepared to assist applicants in the proper preparation of application materials for licenses and permits under the Ordinance and to assist in the review of such applications by Town officials and their agents. Completion of this Checklist confers no rights or approvals to any applicants, and all applicants remain subject to the specific application, review and operational standards of the Ordinance. Checklist completion and submittal does not constitute a complete application – the Ordinance contains multiple requirements where detailed and technical information must be provided by an applicant. The Checklist is not a complete and comprehensive list of all application requirements. In all instances, it is important that the applicant closely consult with and comply with the specific Ordinance requirements.

TOWN OF CADY

Applicant's Name, Address, Email Address, Cellphone/Landline/Fax Telephone Numbers:

Landowner's Name, Address, Email Address, Cellphone/Landline/Fax Telephone Numbers (if different than Applicant):

Parcel Location and Legal Description:

SECTION 7-3-2(b) – EXEMPT ACTIVITIES AND OPERATIONS:

If the answer is "YES" to any of the following, the Ordinance may not be applicable to the following types of nonmetallic mining-related activities (to be determined by the Town).

Will the primary activity on the parcel be any one of the following? Answer "YES" or "NO":

- Building construction site excavation.
- Grading work not related to a nonmetallic mining or operations site.
- Restoration of a natural disaster or flood site.
- Excavating/grading solely for personal non-commercial personal or farm use.
- Highway repair or construction (public highway or private road in an approved plat).
- Public transportation-related limited use borrow pit.
- Nonmetallic mining site of less than one (1) acre over life of site.
- Activity involving only incidental removal of non-metallic material (i.e. nursery stock).
- Solid waste disposal site governed by Chs. 289 and 291, Wis. Stats.
- Limited nonmetallic mining site due to a Wis. Dept. of Transportation project contract.
- Dredging for navigation purposes.
- Environmental contamination remediation site.

SECTION 7-3-2(c) – EXISTING NONMETALLIC MINING OPERATIONS:

Nonmetallic mining sites and operations in existence on the date of enactment of the Ordinance may be exempt from the licensing requirements of the Ordinance, although operational regulatory standards are applicable. Answer "YES" or "NO" to the following:

- _____ Is the site currently under a County-approved reclamation plan?
 - _____ Have operations changed since reclamation plan approval? If "YES", please explain:
 - _____ Is the site in any way involved in the mining and/or processing of industrial-grade sand? If "YES", please explain:
 - _____ Has the owner and/or operator complied with all site registration requirements of Sec. 7-3-2(c)?
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SECTION 7-3-4 – TEMPORARY OPERATIONS LICENSE:

Temporary and limited nonmetallic mining activities may be eligible for a Temporary Operations License instead of a standard Operations License. Answer "YES" or "NO" to the following:

- _____ Has the applicant submitted a complete application and provided all information required by Secs. 7-3-4, 7-3-5 and 7-3-6?
 - _____ Has the applicant provided the Town with written guarantees that the operation will in all respects meet the required operational standards of Sec. 7-3-8?
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SECTIONS 7-3-5 and 7-3-6 OPERATIONS LICENSE APPLICATION REQUIREMENTS:

Answer "YES" or "NO" to the following:

- _____ Filing of 15 copies (minimum) of all required application materials with Town Clerk. [Secs. 7-3-5(a) and 7-3-6].
- _____ Payment to Town of application fee. [Sec. 7-3-5(a)].
- _____ Payment to Town of Base Administrative Escrow Account deposit. [Sec. 7-3-5(b)(3)].
- _____ Payment to Town of estimated public hearing costs. [Sec. 7-3-5(c)(2)d].
- _____ Submission of all license application required information, maps and reports per Sec. 7-3-6. Section 7-3-6 of the Ordinance contains numerous important application requirements and must be followed closely:
 - _____ Operator/applicant information.
 - _____ Property owner/lessor information.
 - _____ Agent and consultant information for applicant.
 - _____ Property lease information.
 - _____ Local contact representative information.
 - _____ Business record information regarding applicant operation(s) elsewhere.
 - _____ Site map.
 - _____ Site aerial photograph.
 - _____ Location of existing buildings.
 - _____ Location of proposed buildings, facilities and structures.
 - _____ Visual impact statement.
 - _____ Location of nearby buildings and structures.
 - _____ Topographic map.
 - _____ Location of water wells within two (2) miles of site.
 - _____ Zoning compliance statement.
 - _____ Statement on consistency of proposal with Town Comprehensive Plan.
 - _____ Floodplain, shoreland and wetland information.
 - _____ High water elevations.
 - _____ Surface waters and drainage information.
 - _____ Proposed lake/stream improvements or relocations.
 - _____ Soil tests.
 - _____ Erosion control plan.
 - _____ Stormwater management plan.
 - _____ Information on transfer, drying, manufacturing, transloading and processing facilities.
 - _____ County-approved site reclamation plan.
 - _____ Project/site name.
 - _____ Map of non-contiguous sites contributing materials to site.
 - _____ Endangered or threatened species assessment.

- _____ Operations timeline.
 - _____ Description of machinery, processing and mining proposed for site.
 - _____ Material volume estimates.
 - _____ Proposed structures, access points, and stockpile area locations.
 - _____ Transportation report addressing off-site trucking and rail routes.
 - _____ Estimated water useage.
 - _____ Information on hazardous materials, fuel storage and chemicals at site.
 - _____ Site security arrangements.
 - _____ Landscaping plan.
 - _____ Lighting plan.
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- _____ Documentation that applicant can meet operational standards of the Ordinance.

 - _____ Water baseline conditions report.

 - _____ Description of any special exceptions to Ordinance requested by applicant.

NOTICE: The Ordinance contains numerous technical requirements governing both license applications and operational requirements that shall be complied with as a condition of any approval or license issued under the Ordinance.